

# IPU Health Care Assistant (Band 3)

Closing date: 15th January 2025

Interview date: TBC



## THE REAL NUTS AND BOLTS...

### Key Responsibilities & Tasks: Departmental and Role Specific

*Are you looking for the opportunity to work within a holistically focused, multi-disciplinary team; improving the quality of life for patients with life-limiting illnesses?*

### About our HCA role:

Our Health Care Assistants work on our Inpatient Unit (IPU), and work closely with our professional nursing team, providing exceptional standards of individualised physical, psychological and spiritual care to patients in IPU and at times supporting our community patients at home, as directed by the Registered Nurse.

This role requires you to carry out duties according to the philosophy of the Hospice, complying at all times with policies relating to safeguarding of vulnerable adults and children whilst, maintaining confidentiality of patients and their families.

Working at The Hospice of St Francis means working in a passionate, supportive team environment with care at the heart of all we do.

### About you:

Compassionate with a caring attitude and excellent listening skills

A competent HCA with a willingness to deliver exceptional direct and intimate personal care

Flexibility to deliver care & support in a team working 24/7 - 365 days a year to include nights

Flexibility to support our community patients, as and when required

A willingness to learn, to develop new skills and a team player who support others

Care certificate / NVQ qualified

Experience of working in a hospice or palliative care setting is preferred, but not essential

**The successful candidate will be required to undertake an enhanced level DBS check.**

# Health Care Assistant

IT'S ALL ABOUT YOU! (WELL THIS BIT IS)

We appreciate you might not tick every box...

## OVERALL JOB PURPOSE:

- To work mainly within IPU with a degree of flexibility to support community as and when required
- Work alongside professionals to provide exceptional standards of individualised physical, psychological and spiritual care to patients in IPU and at home, as directed by Registered Nurse.
- Carry out duties according to the philosophy of the Hospice complying at all times with policies relating to safeguarding of vulnerable adults and children whilst, maintaining confidentiality of patients and their families.
- Represent the organisation and uphold the organisations reputation and values
- To support the organisations income generation activity

## Qualifications, Skills, Experience and Knowledge

### Essential

- Evidence of good general education
- Competence to deliver direct and intimate personal care
- Willingness to learn and develop new skills

### Desirable

- Previous experience working in a Hospice or Palliative Care setting
- Care of dying patients and their families
- Experience of using electronic patient record systems
- Care certificate / NVQ qualified level 2
- Qualified by experience in a similar role working in a healthcare setting, or community care
- Experience delivering care as part of a rostered team working 24/7 365 days/year
- Previous experience of rehabilitative care.
- Current driving licence, with use of own car

## VALUES, COMMUNICATION & WORKING ENVIRONMENT

- Respect and follow [the Hospice's values](#) and policies.
- You will be expected to comply with Health and Safety, Fire and Infection Control regulations and Hospice policies. You will need to complete all mandatory training.
- Safeguarding: Act in a manner at all times to safeguard the interests of individual patients/clients and their families and justify public trust and confidence in the Hospice of St Francis

This list of tasks and responsibilities is not exhaustive and the job holder may be required to undertake other relevant and appropriate duties as required by the Manager. This description and specification can be amended by agreement with the Post Holder and Manager